

Overview and Scrutiny Committee Work Programme 2015-2016

<b>Date of Meeting</b>	<b>ISSUE</b>	<b>Lead Officer</b>	<b>Objectives</b>
15 September 2015	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Community Safety	Keith McGroary	To receive a report on a review of Community Safety.
	3. Housing and Homelessness	Karen Sinclair/Deborah Ashman/Cllr Pinkerton	To receive a report on how the Council is dealing with homelessness, its impact on the Council and actions we are undertaking to mitigate this impact, including the supply of temporary accommodation and provision of more affordable homes.
	4. Leader's Task Groups	Lead Councillor	To receive update reports (Next Steps) on the work of the Task Groups.
	5. Project Management update	Linda Norman/Cllr Watts	To receive an update on the status of current Council projects.
	6. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest from the Forward Plan.

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Date of Meeting	ISSUE	Lead Officer	Objectives
10 November 2015	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Highways Maintenance	SCC Highways and Highways Agency	To receive a presentation from partners on the maintenance of the highway in the Borough.
	3. Council Assets	Dave Phillips/Cathy Munro Cllrs Gething and Evans	To receive a report/presentation on how the Council is using its assets for income generation and the impact on car park provision in the Borough.
	4. Budget Issues – 2016–2017/2017-2018	Terry Collier/Cllr Evans	To consider the issues for the Budget 2016-2017.
	5. Capital Monitoring Report	Terry Collier / Adrian Flynn / Cllr Evans	To receive and note the current Capital spend position.
	6. Revenue Monitoring Report	Terry Collier / Adrian Flynn/ Cllr Evans	To receive and note the current Revenue spend position.
	7. Leader’s Task Groups	Lead Councillor	To receive update reports on the work of the Task Groups.
	8. Project Management update	Linda Norman	To receive an update on the status of current Council projects.
	9. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest from the Forward Plan.

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<b>Date of Meeting</b>	<b>ISSUE</b>	<b>Lead Officer</b>	<b>Objectives</b>
19 January 2016	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Performance Review of Contracts	Heads of Service	To receive a report/presentation on the performance of the Council's main contracts in terms of value for money and service level agreements.
	3. Capital Monitoring Report and projected outturn	Terry Collier / Adrian Flynn / Cllr Evans	To receive and note the current Capital spend position.
	4. Revenue Monitoring Report and projected outturn	Terry Collier / Adrian Flynn/ Cllr Evans	To receive and note the current Revenue spend position.
	5. Treasury Management half-yearly report	Terry Collier / Adrian Flynn/ Cllr Evans	To note the Treasury Management situation.
	6. Leader's Task Groups	Lead Councillor	To receive update reports on the work of the Task Groups
	7. Project Management update	Linda Norman	To receive an update on the status of current Council projects.
	8. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest from the Forward Plan.

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Date of Meeting	ISSUE	Lead Officer	Objectives
15 March 2016	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Leader's Task Groups	Lead Councillor	To receive update reports on the work of the Task Groups
	3. Review of Community Infrastructure Levy and Infrastructure provision	John Brooks/Cllr Leighton	To receive a report on a review of the first year's operation of CIL and the effectiveness of the infrastructure delivery plan.
	4. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest from the Forward Plan.

Items identified for inclusion in future work programme yet to be scheduled:

- Corporate Plan Review (reserve item for November 2015)
- Health Service (GP surgeries) provision
- Planning Enforcement Policy
- Complaints procedure
- Small/medium enterprise and job creation
- Staff performance v Council priorities